DEVELOPMENT, BUILDINGS AND LICENSING
Licence Office
licenceoffice@vancouver.ca

SPECIAL EVENT APPLICATION FORM

THIS APPLICATION IS INTENDED FOR THE EVENTS TAKING PLACE AT THE FOLLOWING LOCATIONS:

☐ BC Place ☐ Pacific National Exhibition
☐ Rogers Arena ☐ Vancouver Convention Centre:
☐ 999 Canada Place ☐ 1055 Canada Place

PLEASE PRINT CLEARLY

1. TYPE OF EVENT: _____
2. EVENT DURATION: _____
   START DATE END DATE
3. HOURS OF OPERATION: _____ to _____ # OF PATRONS: _____
4. EVENT ORGANIZER: _____ CONTACT PERSON: _____
5. MAILING ADDRESS: _____
6. PHONE NUMBER: _____ EMAIL: _____
7. ADDITIONAL INFORMATION REQUIRED:

	YES	NO
Ticket Sales	☐	☐
Liquor Service	☐	☐
Retail Sales	☐	☐
Exhibit Only	☐	☐
Benefit Event	☐	☐
Food Service	☐	☐
On site parking available	☐	☐
Amplification	☐	☐

---------- **OFFICE USE ONLY**----------

APPROVALS REQUIRED: **FIRE** ☐ **VPD** ☐ **BUILDING** ☐ **HEALTH** ☐

BUSINESS LICENCE # _____